

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes –February 12, 2024**

The East Troy Community School District Board met in regular session on February 12, 2024. The meeting was called to order by President Anna Janusz at 6:01 p.m followed by the Pledge of Allegiance. Board members also present were Adam Witkiewicz, Dale Ames, and Steve Lambrechts. President Ted Zess was not present. Also present were Dr. Christopher Hibner, Amy Foszpanczyk, Amy Jenquin, Amanda Jones, administrators, and supervisors. One guest was in attendance. Anna Janusz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Steve Lambrechts and seconded by Dale Ames for the approval of the agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES***

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A revision request was made to change the minutes as stated from January 22, 2023 to January 22, 2024 as a date error was made on the agenda. A motion was made by Steve Lambrechts and seconded by Adam Witkiewicz for the approval of the regular board meeting minutes from January 22, 2024 with that revision. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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None.

***VII. FINANCIAL REPORT***

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None

***VIII. DISCUSSION/ACTION ITEMS***

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- A. Staffing retirement(s): Anna Janusz made a motion to approve the retirement of Diane Schleis. Dale Ames seconded the motion. Motion carried unanimously.
- B. Staffing resignation(s): Adam Witkiewicz made a motion to approve the resignation of Ryan Vodnik. Dale Ames seconded the motion. Motion carried unanimously.

- C. Discussion and action if appropriate, regarding Neola (cooperative policy development): Dr. Hibner spoke about Neola, a potential cooperative policy development partnership that could assist the district in policy development and updates. This cooperative partnership service is vetted through legal counsel, includes review revisions twice per year, and incorporates feedback from over 320 other Wisconsin districts. Steve Lambrechts made a motion to approve Neola (cooperative policy development) as presented. The motion was seconded by Adam Witkiewicz. Motion carried unanimously.
- D. Approval of 2024-2025 School Year Calendar: Revision needed to have June 6, 2024 as the last day, not June 7th. A motion was made by Anna Janusz and seconded by Steve Lambrechts to approve the 2024-25 School Year Calendar as presented, with that revision noted. Motion carried unanimously.
- E. Middle School Scheduling Options: Taylor Baumeister shared that administration has been working with staff, a third party consultant, as well as completed and analyzed student and family surveys (about class preferences) in regards to potential middle school schedule changes. Moved to move to executive session during discussion of preliminary staffing proposals..
- F. Middle School Planning Guide for 2024-2025: Moved to executive session due to nexus to middle school operations and preliminary staffing proposals for next school year with any action occurring in open session.
- G. High School course revision - Laude designation for Physics and AVID 12: A motion was made by Anna Janusz and seconded by Adam Witkiewicz to approve the High School course revision - Laude designation for Physics and AVID 12 as presented. Motion carried unanimously.
- H. Policy 551 Leaves -pertaining to vacation and personal leave: A motion was made by Steve Lambrechts and seconded by Adam Witkiewicz to approve Policy 551 Leaves - pertaining to vacation and personal leave as presented. Motion carried unanimously.
- I. Policy 527 Medical Examinations: A motion was made by Anna Janusz and seconded by Steve Lambrechts to approve Policy 527 Medical Examinations as presented (with updated date revision needed in footer as noted). Motion carried unanimously.
- J. Policy 528 D.O.T. - pertaining to drug and alcohol policy for drivers: A motion was made by Steve Lambrechts and seconded by Dale Ames to approve Policy 528 D.O.T. - pertaining to drug and alcohol policy for divers as presented. Motion carried unanimously.
- K. Summer School update: Amy Foszpanczyk, Director of Teaching and Learning, provided updates on the number of current staff members interested in teaching summer school, as well as

the number of courses looking to be filled, both elective and core/intervention courses.

Interviews for staff employed outside of the district will be held next week.

- L. IT Dept. update (presentation) related to District Priorities: Justin Modrak, Director of Technology, presented on the recent 2023-24 IT survey results in comparison to the 2022-23 survey results. Survey action items were identified and shared as they directly relate to district strategic priorities. Additionally, he spoke of cybersecurity meeting action items as they relate to district strategic priorities.
- M. Administration and Supervisory contracts per Statute 118.24(6): Moved to executive session.
- N. Preliminary staffing proposals - from time to time, the board needs to adjourn to executive session to address specific personnel regarding budgetary implications for future years: Moved to executive session.

## ***IX. ADMINISTRATIVE REPORTS***

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- A. District Administrator Report:
  - i. CFAC (Community Facilities Advisory Committee) update - Dr. Hibner provided informational updates from the Community Facilities Advisory Committee, with the next meeting being held on Wednesday, February 21st. It is the goal that the board will hear the top two or three scenarios (with prioritized needs identified) at the March 11, 2024 board meeting. A special board workshop meeting would be requested for March 20, 2024 at 5:30 p.m., tentatively agreed upon by board members.
- B. Business Manager Report: Amy Jenquin, Director of Business Services, discussed the most recent January pupil count, which is typically done the second Friday in January. This year, that fell on a snow day, so the new approved requested count date from DPI was January 18, 2024. January's pupil count directly affects the equalization aide formula.
- C. Director of Teaching and Continuous Improvement of Student Learning Report: None
- D. Director of Pupil Services: None
- E. School Board President's Report: None

## ***X. POLICY REVIEW AND DEVELOPMENT***

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- A. *2nd Reading*: 411.1 Student Bullying / Harassment/Hazing

## ***XI. COMMUNICATION / ANNOUNCEMENTS***

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None.

***XII. BOARD OF EDUCATION – FUTURE ITEMS***

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None.

***XIII. ADJOURN TO EXECUTIVE SESSION***

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A motion was made by Anna Janusz and seconded by Steve Lambrechts to adjourn to executive session for the discussion of administration and supervisory contracts per Statute 118.24(6) and preliminary staff proposals as provided under s.s.19.85(1)(b) and 19.85(1)(c). Roll call vote to adjourn to executive session: Steve Lambrechts- Yes, Adam Witkiewicz - Yes, Dale Ames - Yes, Anna Janusz - Yes. Motion carried unanimously and the Board moved to executive session at 7:36 p.m.

***XIV. RECONVENE TO OPEN SESSION***

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Anna Janusz made a motion to resume to open session at 9:51 p.m to take action based upon discussion in executive session as per Statute 118.24(6), s.s. 19.85(1)(b), and 19.85(1)(c). Adam Witkiewicz seconded the motion. Motion carried unanimously.

A motion was made by Anna Janusz and seconded by Adam Witkiewicz to approve the 2024-25 Middle School Planning Guide as presented. Motion carried unanimously.

***XV. ADJOURNMENT***

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A motion was made by Anna Janusz and seconded by Adam Witkiewicz to adjourn. Motion carried unanimously. Meeting adjourned at 9:52 p.m.

Respectfully submitted,

Steve Lambrechts